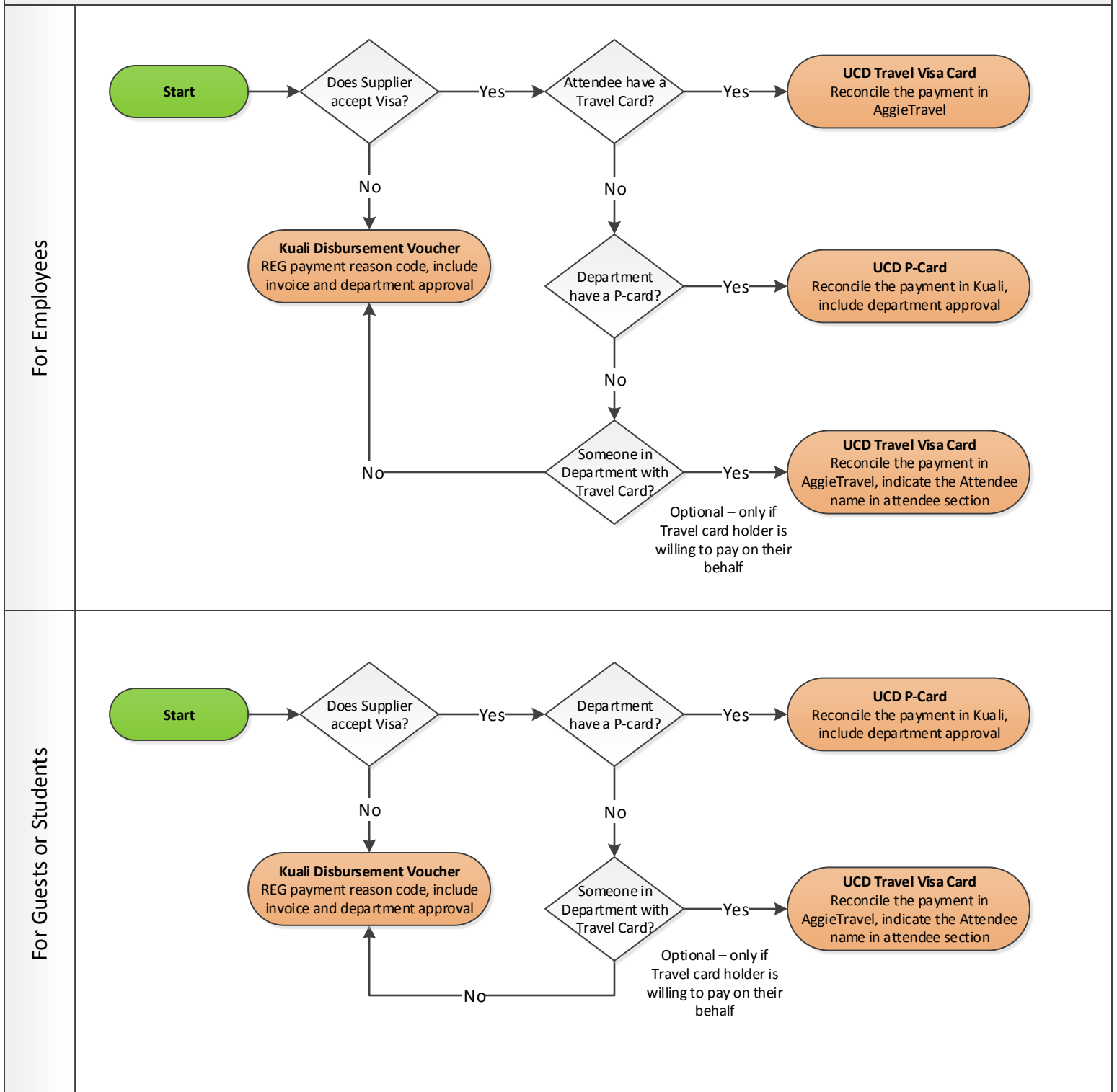


Conference, Training, and Webinar Registration Payments



The above applies to any conference, training class, or webinar registration – regardless of whether or not additional travel expenses were incurred.

If travel occurred, those expenses should always be reported and reconciled in AggieTravel. If not using a Travel card for the Conference or Training, please include the agenda or registration form in the AggieTravel report receipts for reference.