



UC Davis - Central Storehouse
 One Shields Ave.
 Davis, California
 95616
 Phone: 530-752-8625
 Fax: 530-752-8223
<http://materiel.ucdavis.edu/storehouse/>

Central Storehouse Returned Merchandise Authorization

Customer Information

Name:	
Department:	
Order Number:	
Billing ID:	
Phone:	

This form is to be used only for returning items ordered from the Central Storehouse. All other items should be returned to the vendor from which they were ordered, following their specific return procedures.

Date	Item	Description	Quantity
Reason for Return:			

Please print two copies of this form and attach them to your return prior to placing it with your outgoing campus mail.

	Signature	Date
Authorized By:		
Driver pickup:		
Storehouse:		