



SUPPLY CHAIN MANAGEMENT
ONE SHIELDS AVENUE
DAVIS, CALIFORNIA 95618

January 2, 2024

To: Whom it may concern

Re: Interest/Late fees

We are unable to honor your claim of late fees or interest charges as your invoice was not made within the usual 30-day period. The University of California's legal counsel has advised us the University is not liable for late fees or interest charges imposed by a supplier's invoice unless the University has agreed thereto in writing. The terms and conditions of the University's purchase order constitute the entire agreement of the parties. Our terms and conditions of the purchase order states:

The materials, supplies or services covered by this order shall be furnished by seller subject to all the terms and conditions set forth in this order including the following, which seller, in accepting this order, agrees to be bound by and to comply with in all particulars and no other terms or conditions shall be binding upon the parties unless hereafter accepted by them in writing. Written acceptance or shipment of all or any portion of the materials or supplies, or the performance of all or any portion of the services, covered by this order shall constitute unqualified acceptance of all its terms and conditions.

Sincerely,

Michael Kuhner

Michael Kuhner

Assistant Vice Chancellor and Chief Procurement Officer

Supply Chain Management

University of California Davis