Using the Track Shipments Drop-Down

- 1. Log into aggieship.ucdavis.edu with your Kerberos credentials.
- 2. Use the "Shipping" drop-down and select "Track Shipments"

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Desktop Shipper 🔻	Shipping 🔻		
	💉 Update I	Default Account Info	
	曫 Reprint L	abel or Cancel Shipment	
	🖹 View Shi	pments	
	📄 Track Sh	ipments	

3. Select "University of California-Davis" and "All" from "Packing Locations"

	Desktop Shipper 🔻	Shipping 🔻				
Track Shipments						
Search						
Common Search Fields			Exceptions Search	Explicit Search		
Client	Packing Location	Carrier	Priority	Alerts/Exceptions		Tracer Status
ALL PRECISION - Global Shi University of California - I Select Enter a template name Search	ALL pp Library UCD - Health UCD - Other Locations University of California University of California Export Clear		All FYI Issue Warning Urgent Critical	All Address problem Change In Delivery Collection Failure Customs issue Delayed Delivery Failure Event Time Variance	~	All Raised Cancelled Claim Raised Claim Complete

4. Select "Carrier" option. If you are unsure of the Carrier, select "All"

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Track Shipments					
Search					
Common Search Fields			Exceptions Search	Explicit Search	
Client	Packing Location	Carrier	Priority	Alerts/Exceptions	Tracer Status
ALL PRECISION - Global Shi University of California - Select Enter a template name.	ALL pp Library UCD - Health UCD - Other Locations University of California UD Export Clear	ALL DHX FDW UPS	All FYI Issue Warning Urgent Critical	All Address problem Change In Delivery Collection Failure Customs issue Delayed Delivery Failure Event Time Variance	All Raised Cancelled Claim Raised Claim Complete

5. Select the "Explicit Search" tab.

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Track Shipments					
Search					
Common Search Fields			Exceptions Search	Explicit Search	
Client	Packing Location	Carrier	Priority	Alerts/Exceptions	Tracer Status
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Select Enter a template name	 K Export Clean 		Urgent Critical	Customs issue Delayed Delivery Failure Event Time Variance	Claim Complete
Packages					

6. Enter "Tracking No." of shipment. "Status" will default to "Open". Select "Both" if you are unsure. Click "Search". Select the shipment and then click "Shipment Details" on the right to view the shipment information.

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Packages														
Priority (Client Client Descripti	Pack Location	Pack Location	Carrier	Route Descripti	Carrier Scan D	Tracking Numbe	Reference	Pack Number	Other Ref	Shipment Ord	Last Event	Last Alert	Tasks
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